

## Ivan Allen College Incentives for Seeking Extramural Research Funding (ISERF)

Academic year 2007-2008 guidelines

IAC Incentives for Seeking Extramural Research Funding (ISERF) are intended to encourage Ivan Allen College faculty to seek and obtain external support for research, and to facilitate and reward such efforts.

You may submit requests for IAC ISERF funds at any time during the year. Requests sent by March 1, 2008 will receive first consideration for funds from the current fiscal year. Approximately \$45,000 is available in all under this initiative. These funds are appropriate for summer salaries (last half of May and June 2007). Small equipment and supplies are also preferred expenditure categories. Travel requests will be considered, but the trip end date must be mid-June 2008, and the Travel Expense Statement must be turned in immediately after the trip. All requests should be directed to IAC Associate Dean Susan Cozzens with a copy to Tina Lambert ([scozzens@gatech.edu](mailto:scozzens@gatech.edu) ; [tina.lambert@iac.gatech.edu](mailto:tina.lambert@iac.gatech.edu) ), with the subject line IAC ISERF. The application and funding guidelines below are advisory in nature (not binding) and contingent on available funding.

Applications can be made in one of the two following categories.

### Category I:

Those who are preparing a grant proposal, in response to a specific request for proposals or program announcement are eligible for ISERF funds in Category I. The applicant should have identified a specific potential funding opportunity to which the proposal under preparation will be sent.

Applicants will receive funding only on the condition that they submit the grant proposal (of course through the IAC Dean's office) within six months of receipt of funding (if you plan to submit to a program which does not have a submission date within this timeframe, please request an extension with your application). Those who do not submit a proposal will not be eligible for future funds from this source. The proposal itself should be submitted as the final report on the ISERF grant. Requests for grant-development related summer salary for untenured faculty in their first three years at Tech up to \$2.5k will receive highest priority, with higher priority for those who were not awarded ISERF funding last year:

Category I requests should be no longer than 2 pages and specify: (1) The funding opportunity and deadline; (2) Georgia Tech faculty status (title(s), years in position, tenured/untenured); (3) Whether you have previously received external funding. (No need to provide details -- we will check your funding record in Georgia Tech's system.); (4) Whether any other IAC or Georgia Tech faculty will collaborate in the proposal; (5) An estimated budget, with estimated travel costs, salary support, materials and supplies, and student funding, if applicable; (6) Whether you have ever received ISERF funding and if so, when.

### Category II:

Those who within the past academic year have received external funding that returned overhead to the college or are providing external funds to support graduate students are eligible for ISERF funds in Category II. In this category reasonable requests for research-related expenses (travel, small equipment, materials, etc) will be funded. The amount awarded will take into account the amount of overhead the requestor has returned to the College in the past year. These requests should be in the form of a simple email with budget.

In the 2007-08 academic year, there will be a special distribution of ISERF funds to help research projects absorb the sudden increase in tuition this past summer. Under this distribution, faculty who are supporting graduate students in the 2007-08 academic year may request funds for expenses originally budgeted in their sponsored projects that were displaced to pay the tuition increase. No more than 90% of the amount of the unbudgeted tuition increase actually paid by the investigator will be available under this distribution.